

**INSTRUCTIONS**

Use this form to list additional property owners or properties owned as required on the **Local Law 160 of 2017: Property Ownership Certification** form. Use duplicates of this page as necessary to include all required information.

**1 LOCATION INFORMATION** *(required for all applications)*

Job Number \_\_\_\_\_  
 Property Address \_\_\_\_\_  
 Borough \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

**2 PROPERTY OWNERS** *(required for all applications)*

Provide information about each owner of the property for which a permit is being sought.

**OWNER INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_  
 Bus. Name \_\_\_\_\_  
 Bus. Address \_\_\_\_\_ Bus. Telephone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

**OWNER INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_  
 Bus. Name \_\_\_\_\_  
 Bus. Address \_\_\_\_\_ Bus. Telephone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

**3 PROPERTIES OWNED IN NEW YORK CITY** *(required for all applications)*

List **all** the properties in New York City owned by each owner listed in Section 2 and provide the specified information for each property. *(Covered arrears are unpaid fines, civil penalties or judgments entered by a court or OATH resulting from violations issued by DOB, or past due fees, or other charges assessed by the Department.)*

Owner Name	Property Address	Are Covered Arrears Owed for the Property?	Amount of Covered Arrears Owed
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$

Owner Name	Property Address	Are Covered Arrears Owed for the Property?	Amount of Covered Arrears Owed
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
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		<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
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